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*By the COMMISSIONERS for
Executing the Office of Lord High Ad-
miral of England.*

GENERAL INSTRUCTIONS

IN the first place, you are to take care that Almighty God be duly serv'd on *Serve God and re*
Board your Ship twice every day, by the whole Ships Company, according to *strain Debauchery*.
the Liturgy of the Church of *England*; and that Blasphemy, Drunkenness,
Swearing, and profaneness be discountenanced, restrained, and punished, according
to the Rules establisht, and hereunto annexed on that behalf.

II. You are immediatly to repair on Board his MAJESTIES
whereof you are appointed Commander, and carefully to observe in what condition she is, and in what time she
may be fit for the Sea; whereof you are to give an account to Us, and the Principal Officers and Commissioners of his Majesties Navy; and to continue to do the same to the said Officers and Commissioners under your hand, once in each week at least, so long as she continues in Petty Warrant Victuals, expressing therein the weekly advance made in the fitting the said Ship, the Shipping of Provision and Stores, and entrance of her Men: As also whether there be any neglect in any of the Officers of the Yard, or of the Ship, in the dispatch of her, and who are guilty of the same, to the end offenders may be punished, and the service hastened.

III. You are to demand and receive from the Clerk of the Survey, a Survey-
Book containing the qualities and conditions of each particular parcel of her running and standing Rigging, and the most considerable of the Boat-Swain-Stores, *viz.* Cables and small Cordage, Anchors, spare Canvas, and Sails; and that immediately before your breaking ground, you do, with the assistance of the Master, (who is hereby required to attend you on that Service) call over the Rigging of the Ship, and carefully inspect the same, and to observe distinctly what new cordage is employed in Rigging of the Ship, that so, when the King hath allowed new, the Ship be not supplied with old.

IV. You are carefully to inquire after, and observe, the bringing on Board the several Stores and Provisions for the use of the Ship, that the same may be done in due time, and no part thereof be left behind, and His Majesty put to an unnecessary charge in transporting the same after the Ship set sail; and if you find any neglect or abuse therein, to give information thereof to the Principal Officers and Commissioners of his Majesties Navy, before you depart out of the Limits of the Port from whence your Ship is in fitting; as being that without which the full proportion of your said Stores and Provisions is to be supposed entirely and in good quality put on board you, and you thereby made answerable for whatever damage or inconvenience shall be found to arise from the want thereof.

V. So soon as any of your Officers charged with any of his Majesties Stores, or Provisions shall have sign'd to his Indent, in the respective Offices from whence he receives the same, you are to require each of the said Officers to produce to you

To give weekly account of the progress in fitting the Ship while in Petty Warrant.

To inspect the Rigging, Cables, &c. before he breaks ground.

To be at the bringing of all Stores on board, that none be left behind, and why.

To take a Counter-part of all indents, that it may be known what he must set forth with.

you the Compter-part of his said Indents, that so by comparing the same with the accompt by you daily kept of what hath been brought aboard you, you may know what Stores and Provisions you ought to set forth with, and what part thereof remains undelivered.

*To appoint a careful
man to see all Stores,
&c. come aboard, &c.
why.*

VI. And forasmuch as it is become a frequent (though it sufferable) abuse; that the Officers intrusted with his Majesties Stores, as well of Victuals as Ammunition Rigging and Carpenters Stores, do imbezzle the same very often before they be brought on board, you shall therefore appoint some trusty person, belonging to the Ships Company, to keep an Accompt in writing of such Victuals, Stores, and Ammunition, as are sent on board; that so you may not wholly relie either on the Purser, Boatswain, Gunner, or Carpenter, for the bringing the respective Provisions on board, by whose neglect or fraud a Voyage may be lost, and the lives of the Ships Company hazarded. And you are also to take care, that none of your Sea-victuals be expended, during the time the Ship shall be in party warrant.

*To be always on
board, and the com-
mangement of his Pay.*

*Flag Officers dis-
pensed with.*

VII. And forasmuch as for the enabling you rightly to execute your duty already mentioned, in seeing your Ship timely dispatcht, her Provisions duly brought on board, inventoried and well stowed, and to give seasonable advice to us and the principal Officers and Commissioners of his Majesties Navy, of all hindrances or neglects arising therein, from any of the Officers of his Majesties Yards or otherwise, it is indispensably necessary, that you your self do give your constant and personal attendance on board your said Ship. You are hereby directed to endeavour above all things to forward the fitting your own Cabbin, or some other, so as to enable you to lodge on board, from the first night of your doing whereof, you are, upon Certificate of the same from the Master-Attendant and Clerk of the *Cheque*, to be entituled to his Majesties pay, and not sooner. And in order to the safe-keeping of the said Ship, and preservation of good order therein, when aboard, and timely and orderly clearing her of her Stores and Provisions at her coming home; You are hereby strictly forbid to lye any one night from on board your said Ship, from the time of your entrance into his Majesties pay, by virtue of your present Commission, to the determination of her Voyage, and her being discharged upon any occasion whatsoever, other than by order from us, or your superior Officer. Provided that this extend not to the Commander in chief, or any Flag-Officer of any Fleet, or Squadron of Ships in present service, care being by them taken, that the Duty here enjoyned them as private Commanders, be in their absence effectuall supplied by their respective Lieutenants.

*Victuallers hand to
be produced by the
Purser for Provisions
delivered.*

VIII. You are to enquire that the Victuallers hand be produced by the Purser for the quantity of Victuals delivered for the use of the Ship, and in what Vessels the same was sent aboard you.

Cut no Cables.

*Survey repairs on
board before they are
gone in hand with.*

Keep a Survey-Book.

IX. You are not to suffer any of his Majesties Stores to be employed or spent on board his Majesties Ship under your Command, nor to permit the cutting the Clench, Splice, or Fag-end of a Cable, or any sail to be cut to be reduced to a lesser, or Canvas to mend the old, but what your self, with the assistance of your Master, upon your special view, have judged fit and requisite, and given order for; and that a Survey of the greater workes, necessary to be done, be under your own, and your Masters hand for your justification, that so all needless waste may be prevented, or you your self left inexcusable, if any be made. And you are also to note in your Survey-book upon each Rope, what change hath been during the Voyage, what Stores have been employed or lent; and on what Service, what Cordage or Canvas, what Cables, Anchors, or Grapnel have been lost, and by what accident; which Survey-book, so noted as aforesaid, you are immediatly upon your arrival to send to the surveyor of his Majesties Navy. And you are to take care, that no Stores be lent to his Majesties Ships, but

but what there is necessity for, nor to Marchants, but what your self will be re: *Lend no stores but upon necessity.* responsible for, and that without fail by the first oppoertunity of conveyance, you cause an Account thereof signed by your self to be transmitted to the Surveyor, to charge it on any of his Majesties Ships or require it from the Marchants.

X. You are once every week or oftner, if you see cause, to take an account of the expence of Boatwains, Gunners, and Carpenters Stores, keeping a Comptroller *a the expence of all stores, &c.* thereof, that so you may alwaies know the Condition of the Ships Stores, &c. Stores, and likewise be enabled, knowingly and assuredly, to sign their Accounts at the end of the Voyage, and that your neglect herein may not misguide you to sign such things as upon Examination shall be found false: In case of which neglects and your signing to any such undue allowances to either of the said Officers or Purser, you are to indemnifie his Majesty against what ever loss or damage may arise from the same. And in order to the better, and more timely prevention and discovery of any such neglects; It is hereby declared, that you are not to expect from his Majesty the payement of your Wages, untill the Books and Accompts of your Purser shall be brought in to the Comptroller of his Majesties Navy, and the like of your Boatwain and Carpenter to the Surveyor, and Gunner to the Office of the Ordnance, all vouched with your own hand, or that it shall appear to the said Principal Officers of the Navy, and Officers of the *To signe to his Officers account before he expects his Pay.* Ordnance, that you have, as far as is in your power, done full right to his Majesty, and your said under Officers in the vouching of the just expences relating to their repective Provisions and Stores.

XI. So soon as there shall be order giving for Entring Men upon the Ship, *How to enter men, and by what cautions.* You are to receive from the Clerk of the Checque of the yard, where the Ship lies, a Note signifying what number of men are allowed for the Ship, during the present Voyage, and then diligently to apply your self for the procuring your Complement, according to such Order as shall be issued by the Principal Officers and Commissioners of his Majesties Navy, and therein to be very careful to make choice of such as are able men, and fit for his Majesties Service, not suffering the Ship to be pestered with Boyes or infirm persons; And, during the Voyage, you are to take Care, that your Establishit number be constantly kept compleat, and that you do not bear any Supernumeraries on the Book, unless you have an express Order for so doing, either from Us, or your Commander in Chief, except such of his Majesties Subjects as shall happen to be Shipwrackt and distressed, as also Slaves redeemed, or those whom you shall take out of Forreign Ships, *And how to bear Supernumeraries.* who are not to have any Pay, and therefore you are to take care, that the Purser of his Majesties Ship under your Command do bear them in a distinct Book or Column of his Book, separate from such as are of the Ships Company, and are to have Pay; And so soon as you shall come into any of his Majesties Dominions, you shall land such Supernumerary Seamen, as you have so received on board, either out of Forreigners or Shipwrackt persons, or Slaves redeemed, that so his Majesty may not be put to any unnecessary Charge. And for the better securing his Majesty against the damage he hath heretofore been found to sustain from the non performance of this Article in point of Supernumeraries. It is hereby declared, That you shall, out of your wages or otherwise, indemnifie the King against all Charge, which shall accrue from your bearing of undue Supernumeraries, as well for Victuals as Wages.

XII. You are, before your going to Sea, to receive from the Clerk of the Checque of the Yard, a perfect Muster-Book of your mens names, and their Entries, *To receive a perfect muster-book from the last Checque.* and his Checque upon such as have not appeared at his last Muster.

XIII. When any men shall be entertained to serve in his Majesties Ship under your Command, you are forthwith to write down in a book, to be kept by book, your self for that purpose, in the form hereunto annexed (and whereof a sufficient Number of Copies shall be delivered you, at the beginning of your Voyage, by *How to keep a Sea-book.* B the

the Clerk of the Acts of his Majesties Navy, on whom you are to call and give a Receipt for the same, and to whom you are also at the end of the Voyage to render an account under your hand of their expence) the names of such persons so entertained, expressing the day of the Month, and the year of their respective Entries, with the number under which he is first Entred in your said Book, and is to stand in all subsequent Muster-Books, and so likewise to insert therein the particular day of every mans discharge before you sign their Tickets. And you are once every week to muster your Ships Company, and to keep exact prick and *Cheque* upon all persons absent without licence, that you may thereby be enabled to set down the day of any Mans running away or death, which, together with the Qualities of each man serving under you, you are from time to time to note

Muster his men weekly.

And send N. O. Muster-books every two Musters.

in your said Book. And you are also once in every two Months to send up unto the Navy-Office two muster-Books, one for the Treasurer, and the other for the rest of the Principal Officers, and Commissioners of his Majesties Navy, (to be signed by your self and the rest of the Officers, who usually sign Tickets of the Names, times of Entry, Discharge, Death, or Running away, together with the Quality of every one of your Company, and what Cloathes have from time to time been issued to each of them, as also of the place or Ship, at, out of, or to which each man was entertained; Prest, removed, or discharged, that they may be thereby guided in signing and paying such Tickets as shall be made by you during the Voyage. You are further required, so soon as your Ship shall come to Anchor in the Port, where you are to be laid up at the end of the Voyage, to send up the Original-Book above mentioned, kept with your own hand, to the Comtroler of His Majesties Navy.

How to discharge men by Tickets.

XIV. You are to be very careful not to discharge Men by Ticket unnecessarily, the intent of that practice being principally for sick men; and when you shall discharge any, you are to take care in the Rating of them, not Rating any Able Seamen which are not so, and to use the like care in Rating the Sea-Book at the end of the Voyage.

How to rate Sea-men.

XV. You are not to allow any man on board your Ship as an able Seaman, who hath not continu'd five years at Sea (usual Intervals between Voyages excepted) and unless he hath and can perform the whole labour and duty of an able Seaman, and be of twenty years of age; and you are to make no person a Midshipman (where Midshipmen are allowed) that hath not served seven years at least at Sea, and unless he be able to Navigate the Ship he belongs to, except you shall receive special warrant for so doing.

None of the Seamen to go on shore without leave.

XVI. You are to take care to keep your Ships Company in good order and discipline, and that they be on board alwaies in a readiness for service, and for preventing of Debauchery when absent from the Ship; therefore none to go off but by leave from your self, or in your absence from the Lieutenant or Master.

How to quarter his men that every man may know his duty.

XVII. Before your Ship goes out of the Harbour you are to take care for Quartering of your Men, appointing a sufficient number of suitable Men for the great Guns, Smal-shot, Trimming of Sayles; &c. as is usual, that so every man upon occasion of service may know his particular Duty and station, and you are not only to cause a Table fairly written, to be hanged up in the steeridge, of all the mens names in the Ship, and their respective Quarters, but also to cause a small Bill to be fixed in every Quarter of the Ship, containing the names of such men as are appointed for that Quarter.

To disburse no money upon the Ship abroad unnecessarily.

XVIII. When the Ship under your Command shall be upon Forreign Service, you are not to disburse any moneys for furnishing the Ship with Stores, Victuals, or other necessaries, unless there shall be an absolute, and unavoidable necessity, or that you have express order from your Superior for your so doing: and in case

of

of any such disbursements there will be no Allowance made you thereupon, but for such as you can produce sufficient Vouchers.

XIX. You are, together with the Master and Boatswain, (and with the Gunner and Carpenter for their Crews) to conclude who are to be inferior Officers, and also able Sea-men, ordinary Sea-men, Gromets and Boys, expressing the same upon the Sea-book without partiality or favour. And for the better securing His Majesty against the damages he hath heretofore been found to sustain from the non-performance of this Article : It is hereby declared, that you, together with your said Officers, shall be accountable to the King, for whatever damage he shall be found to have received from your false Rating of persons above their just quality, or bearing them where they did not serve, or longer than indeed they ought to have been born.

How to rate all the Company of the ships.

false rating.

XX. You are not to Sign any Ticket upon discharge of any of your men, but such as shall be printed Tickets, to prevent the great prejudice, which too often happens to the King, by counterfeiting of Tickets ; nor shall you suffer any such Ticket to be issued to any Sea-man discharged, without being signed by your self, Master, Purser, and Boatswain, together with the Gunner and Carpenter, for their respective Crews, or cause shewn upon the said Ticket of the want of either of the said Officers hands ; nor that upon any pretence whatsoever, any Ticket be made out, before the person, for whom the same is made, be actually discharged, and the said person, or some other lawfully empowered to demand the same. And you are, before your going to Sea, to send to, or call on the Clerk of the Acts, who, upon your Receipt for the same, is to supply you with a competent number of printed Tickets, which you are carefully to keep by you, and use, as there shall be occasion ; and upon your return home, to give an account under your hand to the said Clerk of the Acts, of the expence of every individual Ticket, specifying the Nutrinal Letter and Number, by which each Ticket is distinguished, with the day of its Signing, the person for whose service, as well as the person to whose hand the same was by you issued, and to deliver back to the said Clerk of the Acts, so many of the said Tickets, as shall therein be found remaining in your hands.

To deliver none but Printed Tickets. And with what cautions.

XXI. As often as your Ship shall come into any Port to be laid on Shore, or Careened to be cleaned, you are to take special care that the Officers and Sea-men be kept together, and give their constant attendance to get her off seasonably and safe to her Moorings again, and not to think their duty at an end, when they have first Moored her; or when she is on shore, although it happen to be in a Port where the Officers and People of His Majesties Yard are at hand to assist.

To keep his men together when resting.

XXII. And you are strictly to take care, during the Voyage, by the help of your Carpenter's Crew, to keep your ship well caulked both on her Decks and sides, and to see all things seasonably done for the well keeping the Body of His Majesties said ship, in what concerns the duty of that Officer, and his Crew. The like you are also to do in reference to the seasonable repairing, marling, and drying your Sails, and doing what else relates to the preservation, and husbandly expence of what Stores comes within the care of the Boatswain.

To keep his ship in a good Trim.

XXIII. As often as the Ship under your Command shall come into any Port or Road to Revictual, or shall Revictual at Sea, you shall lend to the Victualler of His Majesties Navy, or his Agent, an account of the number of men born short in Victualling, or supernumeraries since the preceeding Victualling, reducing them to so many men for one day, adding likewise the reason of the bearing supernumeraries (if any be born) whether they were prisoners, or men transported, or upon any other occasion, to the end, that a true knowledge may be alwaies had of the state of the Victualling of His Majesties Ships, and for how long time they are in a condition for Service, which without the aforesaid Account cannot be known, because many times, by reason of the extraordinary expence of Victualls upon

How to revictual.

supernumeraries (especially during a War) the Ship cannot stay out so long as the Admiral might expect.

How to Cheque the falling short of Victualls in proportion.

XXIV. When the Victualling of the Ship shall not hold out in equal proportions, but that one or more Species of Victualls shall fall short of the rest, you are strictly to examine the reason of the same, and where it hath happened by reason of the leakage of Cask, or defectiveness of any sort of Provision, that shall have been cast (upon due survey thereof first had) or that the Purser did receive broken proportions of Victualls from the Victualler, (which nevertheless is not approved of, nor to be used but upon urgent necessity): In which case the Purser is to produce the Bill of Credit given him by the Victualler, for the Victualls received short: And if it shall appear, that neither of these waies the Victualls shall fall out unequal, it may justly be suspected, that the Purser hath imbezilled the same; and therefore you are to acquaint the Admirals therewith, if you shall be near the Flag, or if in Harbour, you are to represent the same unto the principal Officers and Commissioners of His Majesties Navy, that the Purser may be called to accompt for the same, and punished according to his desert.

Sick and wounded.

XXV. You are to keep an accompt distinct, of such men as shall happen to be sick or wounded, and once every week you are to make up accompts with the Purser; of sick and wounded Men, or any others absent, and set that matter right in your Book, which you do keep in your own custody.

How to enter men into Victualls.

XXVI. You are not to allow of any Man to be Victualled, till you have entred him on your own Book, and sent him with a Note under your own hand unto the Steward for Victualls, which Note shall be the Steward's only Voucher for his issues upon the weekly day for accompting.

To keep in Mustering.

XXVII. You are at all times to give way to, and assist the Muster-Master, and Clerk of the Cheque, in their respective Mustering of your Ships Company, when ever they shall make offer of doing the same; and to see that without Excuse the Purasers, or in their absence their Stewards, do furnish them with Books prepared according to the method within mentioned, which you are to that purpose, to see that they do timely call for a supply, of from the Clerk of the Cheque of the Yard, from whence your ship is fitted forth.

Issuing of Clothes.

XXVIII. You are with all care and exactness to see executed the Rules established before the late War for the Issuing of Cloaths to Sea-men, which Rules having been in some points dispensed with during that time, we do hereby think fit to enjoin afresh the strict execution thereof, for the time to come, as the same will be made known to you in the Copy thereof hereto annexed.

Purser provide six Pay-bookees.

XXIX. You are to take special care at the coming in of your Ship to be laid up, not to suffer your Purser, upon any pretence whatever, to depart the Ship, until six Pay books be provided, according to the form annexed: Which Books, so prepared and signed by your self and signing Officers, you are personally to take care to see immediatly dispatcht to the Principal Officers and Commissioners of the Navy, as you will answer unto us for what inconveniencies and damage may arise to His Majesty from the neglect thereof.

To deliver a Journal to N.O. of the Voyage.

XXX. You are at the end of the Voyage, and before Pay-day, to deliver unto the Principal Officers and Commissioners of His Majesties Navy a Journal kept by your self expressing in distinct columns the place of your being with your said Ship each day at noon, the daily changes of the Wind, all extraordinary accidents occasioning the waste or expence of the King's Stores or Provisions, all Salutes and the ground thereof, your lying from on Board at night, with their occasions, and ought else conducing to the satisfying of us, as well in your general care of His Majesties Service as particular compliance with these our Instructions in this your imployment,

ment, from the day of your Ships entrance into Sea-Victuals to that of the delivery of the said Journal, as aforesaid, into the Office of the Navy: and in case of your removal out of the said Ship, during the Voyage, you are to deliver your said Journal, attested under your hand, to the succeeding Commander thereof, who is hereby required at the end of the Voyage (as you in such case also are) to deliver unto the principal Officers and Commissioners of the Navy, together with his own, the said Journal of his Predecessor.

XXXI. You are upon all occasions to endeavour the maintaining of His Majesties Honour abroad, giving Protection to his Subjects, and endeavouring what in you lies to secure and encourage them in their Trade; and you are not to injure any of the Subjects of His Majesties Friends or Allies.

XXXII. Upon your meeting with any Ship or Ships within His Majesties Seas (which for your better guidance herein, you are to take notice that they extend to Cape Fareast) belonging to any Foreign Prince or State, you are to expect, that in their passing by you, they strike their Top sail, and take in their Flag, in acknowledgment of His Majesties Sovereignty in those Seas; and if any shall refuse to do it, or offer to resist, you are to use your utmost endeavour to compel them thereunto, and in no wise to suffer any dishonor to be done to His Majesty: And in case any of His Majesties Subjects should be so far forgetful of their duty, as to omit striking their Top-sail, as they pass by you, when it may be done without the loss of the Voyage, you are to bring him to the Flag to answer his contempt, or otherwise to return the name of the Ship, and of the Master unto Us; as also of the place from whence, and the Port to which she shall be bound; and you are to make the Master of her to pay the charge of what shot you shall make at her. And you are further to take notice, that in His Majesties Seas, His Majesties Ships are in no wise to strike to any; and that in other parts, no Ship of His Majesties is to strike her Flag or Top-sail, to any Foreigner, unless such Foreign Ship shall have first struck, or at the same time strike her Flag or Top-sail to His Majesties Ship, except in the Harbour of some Foreign Prince, or in the Road within shot of Cannon of some Fort or Castle, where you are to send ashore, to inform your self what return they will make to you. Salute; and in case you have good assurance that you shall be answered Gun for Gun, you are then to Salute the Port as is usual: But if you shall not be well assured, that you shall have an equal number of Guns returned you, you are then in no wise to salute that place. And in case the Ship, wherein you now command shall at the same time carry His Majesties Flag, you are, before you Salute the place, carefully to inform your self how Flags (of the same quality with that you carry) of other Princes have been saluted there; and you are to insist on it, to be Saluted with as great respect and advantage as any Flag, of the same quality with yours, of any other Prince hath been Saluted in that place, from which you are in no wise to depart.

XXXIII. In case of your seizure of any Prize in time of War, you are to take care, that immediately upon the seizing thereof, the Hatches be spiked up, and that all the Goods and Merchandizes belonging to her, as also the Ships furniture, be secured from imbezzlement, and the ship brought into Harbour, there to be proceeded against in the high Court of Admiralty. And you are also to cause the Officers of the Prize to be examined, and three or more of the Company, that can give the best Evidence, to be reserv'd, and (together with all the Charter-Parties, Bills of Lading, and other Papers found Aboard) to be sent up unto the High Court of Admiralty.

XXXIV. In order to the preventing those sad accidents, which do too frequently happen on Board Ships by fire. You are to take special care, that every night, presently after the setting of the Watch, both fire and Candle be put out, especially in the Hold, Steward-Room, and Cock-pit, and you are to appoint some careful Officer to go into the Cook-room, and between Decks to see the same performed; and that afterwards there be no Candles in private Cabins, or for the Ships use, but in Lanthorns:

Lanthorns: And you are likewise strictly to prohibit taking of Tobacco, unless in the Fore-castle (where there is one) over a Tub of Water, or where there is no Fore-castle upon the upper Deck.

*Not to hazard his
Sails in blowing
weather.*

*To search after Eng-
lish Seamen in For-
eign Ships*

*And private men of
War*

*Regulation about
salutes*

XXXV. You are to be very careful to favour your Top-masts, and not to hazard them in Blowing-weather; unless upon a Chase, or some other pressing occasion: And you are also to observe seasonable times for setting up the Shrouds, Back-stays, &c. especially when new, and apt to stretch.

XXXVI. Upon your meeting with any Foreign Ship or Vessel, you are to send on Board her some person (for whose civil deportment you will be responsible) to see if there be any of His Majesties Subjects on board her, contrary to his Majesties Proclamation, forbidding any of his Subjects to serve any Foreign Prince or State; and such as shall be found, you are to cause to be taken forth, and you are to compel the Master, or Commander of the Ship, in which they shall be found, to pay them all such wages as shall be due unto them for the time they have served: Which, as it may be a means to make His Majesties Subjects discover themselves, when they are on Board Strangers Ships, so will it also make Foreigners less apt to entertain them.

XXXVII. You are also to search all private Men of War, which you shall meet with, whether they be His Majesties Subjects or Foreigners, and in case you shall find Aboard them any English Goods, Arms, Provisions for War, or Victuals, to make strict enquiry from whence they had the same; and in case a good accoupt be not given thereof, or that you shall have just cause to suspect the same was taken from some of His Majesties Subjects, you are then to bring the Vessels into some of His Majesties Ports or Harbours, there to be proceeded against according to their demerit.

XXXVIII. As for Salutes, you are to take notice of, and strictly to follow this ensuing Regulation, *viz.* A Captain of a Ship of the second Rate, being neither Admiral, Vice-Admiral, nor ReerAdmiral, at his first coming and saluting his Admiral or Commander in Chief, is to give Eleven Pieces, his Vice-Admiral nine, and his Reer-Admiral seven, and the other proportionably less by two according to their Ranks; but the Commander of any Ship is not to salute his Admiral or Commander in Chief, after he hath done it once, except he hath been absent from the Flag two months. When a Ship of the second Rate shall carry any Ambassador, Duke, or Noble Man, at his coming Aboard, he is to give Eleven Pieces, and at his Landing Fifteen: and when he shall carry a Knight, Lady, or a Gentleman of Quality, at their coming Aboard he is to give Seven Pieces, and at their Landing Eleven, and other Ships are to give less by two, according to their Ranks, and number of Ordnance. When an Admiral of a Foreign Nation is met with, he is to be answred with the like number, by all the Ships he shall Salute. If a Vice-Admiral, the Admiral is then to answer him with two less; but the Vice-Admiral, and the Reer-Admiral, and as many of the rest as he shall Salute, shall give him the like number. If a Reer-Admiral, then the Admiral, and Vice-Admiral to answer him with two less; but if he shall Salute the Reer-Admiral, or any other, they are to answer him in the like number. When a man of War, or Merchant man of another Nation, or of our own, Salute any of the King's Ships, he is to be answered by two less; When any of the Captains of his Majesties Ships shall have occasion to Salute any of the King's Castles, he is to give two Guns less than they are directed to give upon Saluting their Admiral, or Commander in chief, as aforesaid. Which Rules being principally intended for time of Peace, you are to take notice, that you do not, during War, fire any Gun in Salutes, unto any ships or Castles whatsoever; unless to Ships or Castles of some Foreign Prince or State in amity with His Majesty; and in Saluting them, you are to observe the Rules already given in this, and the thirty second Article.

XXXIX.

XXXIX. For regulating of the unnecessary waste, and expence of Gunners stores, you are carefully to observe the following Rules and Directions. 1. You are not to allow upon the Gunners Accompt for the waste of any Iron-work, Beds, Coins, Copper-ladles, Sheet-lead, Land-hides, or other Stores not perishable, unless it, shall really appear, that the same were lost, or wasted in Service. 2ly. After the Ordnance shall be laden fit for service, the Powder and shot not to be scaled often-
er than once in six months, unless upon extroordinary occasion. 3ly. That for the first month, the Men be exercised twice every Week, to the end they may become good Fire-men, allowing six shot to every exercising: That the second Month they be exercised once every Week, and after that only once in two Months, allowing six shot to every Exercising. 4. That no Armorer or Gun-smith be received on Board any of His Majesties Ships, but such as shall be approved of by the Master of his Majesties Ordnance for sufficient workmen, and not to receive their Pay, but upon Certificate from that Office, that they have well discharged their duty, 5ly. That after an engagement with an Enemy, an exact Survey be taken by the Captain and other Principal Officers of the Ship (if absent from the Flag) or if with the Flag, by such as the Commander in Chief shall appoint, of all the powder under his charge, whether in Barrels, Cartroaches, Guns-laden, Collars of Band-
liers, or otherwise; and that the said Survey be affirmed under their hands, that from thence the expence of Powder, during the fight, may be ascertained. 6ly. You are to Certifie unto the Master of His Majesties Ordnance, from time to time, what Ordnance, Powder, shot, or other Gunners stores, shall come into your own, or the Gunners Charge, out of any ship taken as prize, and that the same be charged on the Gunners accompt, and attested by your self, and other the Principal Officers of the Ship under your hands. 7ly. Upon the death of any Gunner at Sea, the Commander of the Ship is immediately to cause a remain of all his Stores to be taken, and attested under his own, and other the Principal Officers hands, and transmit the same by the first opportunity unto the Office of His Majesties Ordnance, there to remain as a Charge upon the succeeding Gunner, in passing his Accompts: And the Commanders are likewise to cause the like Surveys to be taken of the Victuals, Boatswain, and Carpenters Stores, upon the death at Sea of any of the Officers intrusted with the said Victuals and stores, and transmit the same, attested as aforesaid, unto the Principal Officers and Commissioners of His Majesties Navy. 8ly. That every Captain upon his approach into Harbour, do send up word thereof, to the end that timely Order may be given for taking the remains of Gunners Stores, so soon as the Ship shall come into Harbour, and that before he leave his Ship, he cause the Powder-room to be made fast and lockt up, and other the Gunners stores secured, until the remains be taken.

To prevent unnecessary expence of Gunners stores.

XL. And whereas frequent complaints have been made, that the Commanders of His Majesties ships do frequently in their going forth unto, and returning from Foreign parts, receive on Board Merchandizes of all sorts, by which His Majesties service is not only dishonoured, and Trade prejudiced, but also many times the King is defrauded of the Right and duties payable unto the Entry of such Goods and Merchandizes, to his Majesties great damage. It is hereby Ordered and Declared, That no Captain or Officer of any of His Majesties Ships shall upon any pretence whatsoever, take in, or carry on board any of his said ships, any sort or kind of Goods or Merchandizes; Gold, Silver, and Jewels only excepted.

To receive no Merchandise on board.

XLI. You are hereby required, not to dispose, or command the disposal of any of the Goods, Provisions, or stores of any sort, belonging to, or within the charge of any of your under Officers, without a Warrant first given in writing under your hand to the said Officer requiring the same. And in order to the doing timely right, both to his Majesty, and your under Officers, in this particular, the Principal Officers and Commissioners of the Navy are, before the ordering the payment of your Wages, to satisfie themselves in your having done full right herein, both to His Majesty and your said under Officers, taking care that all Complaints or Demands

To order the disposal of no stores without his warrant.

of any under Officer, in reference to this particular, shall be presented to the Comptroller of His Majesties Navy, by the said under Officer, within ten days at the furthest after the pay of a Ship.

How to act in suspending &c. of Officers.

XLII. You are upon all occasions of Removal, Suspension, or Confinement of any under Officer, to see that full care be first taken, for the right inventoring all Provisions, and Stores remaining in the Ship, under the Charge of the Person so to be removed, suspended, or confined, and a Receipt for the same given him by the Person who shall be appointed to keep and employ the same, as you will answer for whatever damages may accrue, either to His Majesty, or the said Person, by your Failure therein.

To produce Certificates of having complied with the general Instructions.

XLIII. And whereas it is most evident, that not only the Honour and good Success of His Majesties service, but the greatest part of the well management, and good Husbandry to be hoped for therein, depends upon the thorow Execution of these Instructions. And whereas the manner in which the same are Executed, does, or ought chiefly to discover it self to the principal Officers and Commissioners of the Navy in general, and in some part in a more particular degree, the Comptroller, Surveyor, and Clerk of the Acts, according to the respective Offices: Within the cognizance whereof several Articles of these Instructions do in an especial manner fall; you are therefore not to expect the payment of all, or any part of the Wages which shall arise from this your imployment of Commander in His Majesties said Ship, untill the said Principal Officers and Commissioners, and particularly the three last mentioned, shall by Certificate under their Hands, signifie to the Treasurers of His Majesties Navy, their being satisfied in your full performance of so much of these Instructions, as fall under their joyn or particular Observation; which Certificates, the said Principal Officers and Commissioners are hereby jointly and severally forbid to grant without such satisfaction first received, but on the contrary, faithfully to report to Us, whatever Articles of these our Instructions, they shall by any means understand your Failers in the performance of, as they will answer to His Majesty and Our selves, so the evils which must inevitably attend His service from their omitting so to do. And forasmuch as there are found several Articles in these Instructions, the breach whereof may not appear before the determination of your present Commission, nor can either be sufficiently satisfied for, by the Forfeiture of your Wages, or have its punishment conveniently assigned before the same with its different circumstances be throughly known. It is hereby declared, That in such cases, we shall Our selves take care to see your said Defaults strictly accompted for and punished by excluding you from a capacity of future Imployment, or otherwise as the nature of the case shall require.

XLIV. Lastly, you are punctually to observe and follow all and every of the Instructions aforesaid, and such further Orders and Instructions, as you shall from time to time receive from Our selves, or any other your Superior Officer in the Fleet, as also the Principal Officers and Commissioners of His Majesties Navy, in what concerns either the fitting forth of His Majesties Ships, maintaining them abroad with Stores and Provisions, or discharging them, and their Companies at the end of the Voyage.

By Command of the Commissioners.

Orders establisht for the well Government of His
Majesties Ships, and preservation of good Or-
der among the respective Commanders, Officers,
and Seamen, serving his Majesty in the same.

I. **T**HAT whatsoever Person, serving His Majesty in any of his said Ships, shall be heard to Swear, Curse, or Blaspheme the Name of God, shall upon proof thereof made, forfeit for every such offence, the full value of one dayes pay, according to the capacity wherein they respectively serve. *Forfeite one dayes pay for Swearing.*

II. That who ever shall be found guilty of drunkenness, shall for every such offence undergo the like forfeiture, excepting Commanders, and other Commission or Warrant Officers; whose first Offence of this kind shall upon proof thereof, made before the Principal Officers and Commissioners of His Majesties Navy, and the same found sufficient, upon their report thereof to us, be punished by being rendered incapable of holding any further Command or Office in his Majesties service. *Forfeite on Drunkenness.*

III. That every man serving His Majesty, for able Sea-mans pay or under, who shall be convicted of telling a Lie, shall be punished by being hoisted upon the Main-stay, with the Fore-braces, having a Broom and a Shovel tied to his back, where he shall continue half an hour, every man crying out, a Liar, a Liar: and for the week following it shall be his duty to make clean the Ships head and sides without Board, according to the ancient practice of the Navy; and where the Persons so offending shall receive greater wages than that of an able Seaman, he shall for the same forfeit half the value of a days pay, according to the respective capacity wherein they so serve. *Forfeite on telling a lie.*

IV. That he that shall be found guilty of Theft; shall be, at the first opportunity of doing the same, Towed a shore, and be obliged out of his wages to make satisfaction to the party injur'd, to the full value of the goods stollen, and receive such further punishment for his said offence, as by the Commander of the Ship shall be thought expedient. *Theft mulled.*

V. If any person shall presume to lie on shore (without leave from his Superior Officers) he shall forfeit for the first time of his so offending two dayes pay, for *Shore without leave punished.* the second four, for the third a week, according to the capacity wherein he serves His Majesty; and for the fourth, to be discharged as a Run-away upon the Ships Books.

VI. That he that is found in his Cabbin, or in any place between Decks, when his turn is to be on the Watch, unless otherwise appointed by his Superior Officer, shall forfeit the value of one dayes pay, according to his capacity, as aforesaid. *Neglect of watch punished.*

VII. He that is found asleep on the Deck in his Watch, or shall have a Candle in his Cabbin or between Decks, when the Watch is set, unless it be by Command of his Captain, or other Superior Officers, shall receive such punishment for his said Offence, as by the Commander of the Ship shall be thought reasonable. *Sleep in watch time punished.*

VIII. That he that pisseth between Decks, or otherwise easeth himself, either there, or in any other place, than such as is appointed on that behalf, shall for the said offence be brought to the Capstan, and there receive on his bare Back, so many Lashes according to the practice of the Sea (not exceeding twelve) as the Commander of the Ship shall think fit. *Defile the Decks.*

IX. That

Read these penalties monthly.

IX. That the Commander of each Ship, do take care to call upon the Clerk of the Acts of his Majesties Navy for printed Copies of these Rules, and not only see the same fairly pasted upon a Board, and hung up upon some convenient place in the Steeridge, where every Man may readily come to peruse the same; but to cause the said Rules to be publickly read over in the hearing of his whole Ships Company once at least in every month during the Voyage.

To be strict in the Execution of all the foregoing penalties.

X. That where just proof shall be made before the Commander of any of His Majesties Ships, that any Officer or Seamen under his command, have committed any of the Offences herein enumerated, and that the same cannot conveniently be brought before a Court-Martial, to be tried according to the Laws in that behalf establish'd by Act of Parliament in the thirteenth year of the Reign of His Majesty, the said Commander to take strict care, as well to see the corporal punishments herein provided, duly and solemnly executed, as to keep a perfect accompt in writing of what Forfeitures of Wages shall by virtue hereof have been incur'd, by any person during the Voyage, and to deliver the said accompt to the Comptroller of His Majesties Navy, at the Pay of his Ships Company, in order to the defaulking the same out of the Wages of every Offender, to be disposed of to the use of the Chest.

By Command of the Commissioners.

The Form of a MUSTER-BOOK.

THE REFORM OF

A P A T - B O O K.

Whither	Cloaths	Chest	Full Wages	Neat Wages Paid.	Tobacco.	Dead mens Cloaths

A form of a Journal to be kept by the Captain Lieutenant;

and other Officers of His Majesties Ships.

Remarkable Observations and Accidents.

INSTRUCTIONS

To be observed in the impresting or vending of cloaths on board any of His Majesties Ships.

1. That these several kinds of Cloths. viz. *Monmouth Caps, Red Caps, Yarn-Stockings, Irish Stockings, Blew Shirts, White Shirts, Cotton Waistcoats, Cotton Drawers, Neats leather Flat-heeled shoes, Blew Neck cloaths, Canvas suits, Blew suits, Rugs*, and these alone, be permitted to be sold for the benefit of those Sea-men that shall want them.

2. That before any of the said cloaths be sold on board any of his Majesties ships, the prices thereof be rated by the *Captain, Master, Boatswain, and Gunner* thereof, or any three of them, which at the highest valuation ought in no wise to exceed the Rates here under mentioned.

<i>Monmouth Caps</i> , each	—
<i>Red Caps</i> , each	—
<i>Yarn Stockings</i> per pair	—
<i>Irish Stockins</i> per pair	—
<i>Blew Shirts</i> , each	—
<i>White Shirts</i> , each	—
<i>Cotton Waistcoats</i> , each	—

<i>Cotton Drawers</i> per pair	—
<i>Neats leather shoes</i> per pair	—
<i>Blew Neck cloaths</i> , each	—
<i>Canvas suits</i> , each	—
<i>Blew suits</i> , each	—
<i>Rugs</i> of one breadth, each	—

3. That upon no pretence whatsoever, the *Vender* of the said Cloaths shall exact by greater price than shall be stated by the *Captain, Master, Boatswain, and Gunner*, as above-said.

4. That as often as the *Principal Officers and Commissioners* of his Majesties Navy shall see cause, they shall set or alter the Rates upon the forementioned cloaths and goods, according to which they shall be vended for that year, or sold longer, unless altered by their Order.

5. That none of the said cloaths be permitted to be sold to any of the Ship's company, till they have served two full months from their entrance into sea, wages, and then not above the value of *ten shillings*, and rateably every two months *ten shillings* more to the end of the voyage.

6. That no *Tobacco, Strong-waters*, nor other such like Commodities, be sold on board, nor any debts for the same, or other old scores, be inserted in any Certificate to be paid for as cloaths, or under the pretence of cloaths, at the peril of the *Commander, Master, Boatswain, and Gunner* that shall sign to the said Certificate.

7. That no payment be made to, nor monies collected by the *Venders* of the said cloaths, *Treasurer*, or his *Pay-Master*, nor any other for their use, without a Certificate under the hands of the *Captain, Master, Boatswain, and Gunner* of the respective Ships, or any three of them, specifying the several kinds of cloaths sold, the quantities of each kind, Parties to whom, and the total sum due from each party.

8. That at the discharge of any man that hath been entrusted with cloaths, the *Purser* take care at his peril, to set apart upon the Ticket of that man (*in words, and not figures*) the total sum trusted; and at the end of every voyage to specific in the Margine of his Sea-books for the *Treasurer*, and the rest of the *Principal Officers and Commissioners*, each mans particular debts for cloaths, that so the same may be defaulked by the *Pay-Master* accordingly.

9. That no debts whatsoever inserted by the *Purser*, either upon his sea-book, or mens Tickets, other than for cloaths, and the kinds of cloaths hereby tollerated to be sold, shall be stayed from poor Seamen by the *Treasurer* or his *Pay-Master*, upon no pretence whatsoever at their perils:

10. That the said cloaths be supplied by the *Vender*, as above said, to such onely as shall appear to the *Commander* and other *Officers* of the Ship, to be in present want thereof, and to be sold alwaies above decks, at the *main Mast*, in the presence of the said *Captain, Officers*, and the whole Ship's company.

11. That the cloaths of any Sea-man, dying in his Majesties service, be sold in manner aforesaid, and reckoned as part of the proportion hereby allowed to the sea-man, who shall buy the same, the proceed whereof is to be staid by the *Pay-Master*, at the *Pay-Table*, and by him forthwith accounted for to the *Executors or Administrators* of the person deceased, upon the *Purser's* Certificate of the sum charged on the *Sea-book*, who for his care in attending and charging the same, is to expect the consideration here under provided in other cases and no more.

12. That the *Vender* of cloaths shall allow to each *Purser* *twelve pence* upon every pound, for issuing his cloaths and keeping his accounts, and no other fees, or defalcations shall be exacted or required for the same.

13. That if any difference shall arise between the *Purser* and the *Slopseller*, or that the *Slopseller* shall for any reasons known to himself (or that the *Purser* presuming that the *Slopseller* can employ no other, obligeth him to any disadvantageous terms) be unwilling to put his goods into the *Purser's* hands, it may be permitted him to entrust them with the *Master*, or any other *Officer* in the Ship.

By Command of the Commissioners.